



Twin Waters Resort

Sunshine Coast Queensland

TRADE BOOTH APPLICATION FORM

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|---|---|
| Organisation Name | |
| Address | |
| Contact Name | |
| Phone Number | |
| Mobile Number | |
| Email Address | |
| Public Liability Provider Name: Customer / Policy Number: Amount Insured for: Policy Expiry Date: | |
| Cost (inc GST): AWA Corporate Member: \$1,580 Non-Member: \$2,200 Additional Staff incl. Meal Package: \$400ea | 1 st preference Booth No 2 nd preference Booth No Staff Meal Package – Quantity..... Name/s..... \$ incl. GST |
| Each booth includes: One full Conference registration (incl. lunch, morning & afternoon tea each day, conference dinner (Fri), buyers guide listing, 3x2m Booth, dressed trestle table, up to 2 chairs, 1 power outlet, spotlight and fascia signage. | |

Payment Details: Purchase Order Number must be supplied if invoice required before payment

EFT Acc: Australian Water Association Limited Federal Secretariat
BSB: 062-104 Account No: 0014 6396 Swift Code: CTBAAU26

Cheque made payable to AWA

Credit Card Visa MasterCard Amex

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|---|
| Name on Card:..... |
| Credit Card Number: |
| Expiry Date:/..... CCV: Total Amount: \$ |
| Signature:..... Date: |
| Credit Card Authority: I authorise AWA or its agent to charge the stated amount on my credit card as outlined above and enclose my signature for the authorisation. I also acknowledge that AWA is not required to produce a copy of a signed & validated invoice to obtain payment. |



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Trade Exhibition Terms & Conditions

Note: The Organiser is 'The Australian Water Association'

The organiser will take all diligent care to fulfil the exhibition and sponsorship commitments.

1. Exhibitors are responsible for providing all their requirements i.e. banners, promotional material and any other material within the timelines outlined in this package.
2. The exhibitors are responsible for the security of all their equipment and materials while at the event and return.
3. The exhibitors are to ensure their own insurance covers them while at the event.
4. The organiser and venue will not be held liable for damage or loss of goods or equipment while at the event.
5. Whilst every care is taken in program content/structure, the organiser reserves the right to alter/substitute components to the event as deemed appropriate.
6. The exhibition booths will be allocated strictly in accordance with the date of receipt of the signed application form other than Sponsors with a trade booth included in their package who have preference.
7. Payment is to be made within 30 days (or with the application form if within 2 months of the event). A confirmation will be provided, together with a tax invoice for the full amount payable.
8. Cheques should be payable to the Australian Water Association. Full payment must be received prior to the event. No exhibitor will be allowed to participate until full payment and completed application form has been received. Should you wish to make a direct deposit, please see details above.
9. Cancellation Policy: In the event of cancellation, a service fee of 25% will apply (Up to 3 months prior to the event). No refunds on trade booths will be made for cancellation after this date.
10. The organiser and the Conference organising committee reserves the right of refusal of any application.

Return completed form and cheque, if applicable, to:

**Australian Water Association
Attn: Stephen Comey
Senior Exhibition manager
Level 6, 655 Pacific Highway
St Leonards NSW 2065**

Email: scomey@awa.asn.au